



York Safeguarding Adults Board

Meeting to be held on Friday 4 March 2016 from 0915 until 1200

Severus Room, 1st Floor, West Offices, Station Rise, York YO1 6GA

Agenda

1. Introductions and apologies for absence
2. Unconfirmed Minutes of the last Board meeting on 4 December 2015 (attached): to confirm

Assurance matrix: Action Points:

No	Ref	Action Points:	By	Actions
1	P2, item 3	Amanda to bring a written update to the Board for March 2016 meeting	AR	Agenda item 7
2	P4, item 6	Board members to complete Appendix 1 of the 2015/16 Annual Report by 30 April 2016 and return to MH	All	Agenda item 6
3	P4, item 7	Multi agency framework for March Board agenda	MA	Agenda item 17
4	P4, item 8	Training & Development sub-group to consider sharing and mutual training across partners at next meeting	MM	√
5	P5, item 8ii	January/February Board Development Day to focus on key statutory responsibilities of Board members	All	√
6	P5, item 8ii	March/April event to focus on delivery of plan	All	√
7	P5, item 8ii	Mel to send out doodle poll on Monday 7 December for Jan/Feb date and follow up with March/April date. All Board members to respond asap	All	√
8	P5, item 9	Progress on MSP – report to March Board	MA	Agenda item 8
9	P6, item 10	Brief summary of Lessons Learned on both suicide cases referred to in the 2014/15 Annual Report to be collated for insertion in the 2015/16 Annual Report	SW	√
10	P6, item 10	Training & Development sub-group to consider the impact of training and any other evidence of culture change within partners.	MM	√
11	P6, item 11	New Plan to supercede present one from 1 April 2016	KMc	√
12	P6, item 11	Last Plan to be checked for actions from April 2016-March 2017 to ensure nothing is missed	MA	√
13	P7, item 12	Quality assurance sub group discussion & agreement for Board Development Day	All	√
14	P7, item 12	Business Plan discussion for Board Development Day to agree Q & A	All	√

15	P7, item 12	Updated management plan for implementing the Action Plan 2016/17 to be an agenda item at the March 2016 Board	MA	Agenda item 12
16	P7, item 13	Data: Breakdown of the numbers re advocacy use for the next report.	MM	√
17	P7, item 13	How could we represent a day in the life of the City in safeguarding delivery – for discussion at April Development day	MA	√
18	P7, item 13	TM to produce a report on trading standards and vulnerability for the June agenda.	TM	June 2017 agenda
19	P7, item 13	Data: Breakdown of ethnic minorities for the next collection report	MM	√
20	P8, item 15	Self-Assessment: Peer challenges – agenda item for March Board	MM/ MA	√
21	P10, item 20	End of January 2016: New website to be launched	MA	Agenda item 18

3. Matter arising:

4. Any conflicts of interest in connection with any item on the agenda, in accordance with the SAB Constitution?

Standing items

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| 5. A safeguarding story | Verbal | David Heywood |
| 6. Chair's Report | Paper | Kevin McAleese |
| 7. Winterbourne in-area placements update | Verbal | Amanda Robson |
| 8. Progress on <i>Making Safeguarding Personal</i> | Paper | Mark Albiston |
| 9. Self-assessment Peer Challenges | Paper | Michael Melvin |
| 10. WDU training update | Paper | Michael Melvin |

Strategic Items

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| 11. Follow up to SAB Conference on 29 January | Paper | Mark Albiston |
| 12. 2014/17 Strategic/Action Plan final update | Paper | Mark Albiston |
| 13. Updated Management Plan for 2016/17 | Paper | Mark Albiston |
| 14. Safeguarding Adults collection | Paper | Michael Melvin |

For information (and discussion by exception)

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| 15. Health Partnership Sub-Group | Minutes | Steve Wilcox |
| 16. Training & Development Sub-Group
(not available) | Minutes | Michael Melvin |
| 17. Lessons Learned Sub-Group (not available) | Minutes | Steve Wilcox |
| 18. Board Manager updates | Verbal | Mark Albiston |
| 19. New website | Verbal | Mark Albiston |

Any Other Business *(Please notify the Chair in advance):*

- 20. (If time) Horizon scanning by Board members
- 21. Review of meeting

Dates of future meetings:

- **Friday 3 June 2016**
- **Friday 2 September 2016**
- **Friday 2 December 2016**
- **Friday 3 March 2017**