



## CITY OF YORK SAFEGUARDING ADULTS BOARD

Meeting held on 3 June 2016, from 9.15 am – 12.00pm  
Severus Room, West Offices, York YO1 6GA

### Present:

Joanne Addis	The Retreat
Abby Hands	Safeguarding Manager, CYC
Karen Agar	Tees Esk & Wear Valley FT
Sarah Armstrong	Chief Executive, York CVS
Sian Balsom	Healthwatch York
Michelle Carrington	Chief Nurse, Vale of York CCG
Martin Farran	Director Adult Social Care, CYC
Beverley Geary	Chief Nurse, York Teaching Hospitals NHS FT
David Heywood	Stockton Hall
Michael Melvin	City of York Council
Victoria Pilkington	Partnership Commissioning Unit
Amanda Robson	NHS England
Cllr Carol Runciman	Portfolio Holder
Keren Wilson	Independent Care Group
Beverley Gearey	York Teaching Hospitals NHS FT
Tim Madgwick	Acting Chief Constable, NYP
Lisa Winward	Assistant Chief Constable, NYP

### In attendance:

Melanie Hopewell	City of York Council (minutes)
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### Apologies:

Kevin McAleese CBE	Independent Chair
Caroline Johnson	The Retreat
Jacqui Dixon	The Retreat
Steve Wilcox	PCU
Tom Brittain	City of York Housing
Christine Pearson	Vale of York CCG

## **1. Introductions and Apologies for Absence**

The apologies for the meeting were noted.

## **2. Minutes of the Last Board – 4 March 2016: for agreement**

The minutes of 4 March 2016 were confirmed as an accurate record of the meeting subject to amendment of bullet point in Horizon scanning.

## **3. Matters arising**

Martin Farran advised the Board that Kevin McAleese had had to give his apologies for the meeting today due to a health issue. Martin wished Kevin a speedy recovery and sent him the best wishes of the Board.

MM advised that CYC had successfully recruited a new Head of Service for Safeguarding & Mental Health – Kyra Ayre who would be starting work in the near future.

## **4. Conflicts of interest in connection with any item on the agenda**

None reported

### Standing Items

## **5. CYC: A safeguarding story**

Sarah Armstrong presented a safeguarding story from the perspective of York CVS. They are currently working with a voluntary service that works with older people to look at the safeguarding issues they become involved in through the services they provide. There are lots of older people living with younger family members and Sarah chose one complex ongoing case to share.

Staff at a voluntary sector service were concerned about an older persons welfare and referred this to a safeguarding professional who visited the service. Despite ongoing concerns, the case had to be closed as the older person did not want any help. Staff at the service continue to provide support and liaise with professionals when needed. It was discussed that people sometimes engage with the

voluntary sector more easily where they will not engage with professionals.

Discussion to take place outside of this Board with CVS around what support professionals could offer.

Lisa Winward will provide next safeguarding story to September 2016 Board.

**Action**

Take a case on coercion through the lessons learned sub group	
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**6. Chair's Report**

MF referred to the Chair's report which included:

1. Contacts since the last Board meeting
2. Suicide cluster at York University
3. Budget outturn 2015/16 & Budget 2016/2017
4. Outcome from Development days – Induction pack
5. SAB Constitution
6. Board development days

The Board were asked to note the report and agree the recommendations at 3, 4, 5 and 6, which they did.

Report on suicides at University. More detailed update to Sept Board. SS report will come back to Board.

**Action**

SS report to Sept agenda	SS
Board Development Days	MH

**7. Winterbourne in-area placements update**

The Board requested a report from NHS England relating to adults with a Learning Disability who are being transferred into the City of York area by specialist commissioning teams. The report gave an

overview of the process for commissioning services. The Board were asked to note the report.

Healthwatch York to look at whether they could have oversight of private provider hospitals. Discussion took place about whether the Board is assured that we have good oversight of York residents through case management. Victoria Pilkington will bring a report to Board relating to Out of Area Placements re head injuries/mental health issues (VP/JA to discuss outside of Board). The report will also look at who come into area and who go out of area and widen the scope to offer some oversight about patients who come in and are care managed by others. There is also a query over people who come to York with no support ie through Arclight and other. Discussed that Board would like to have more clarity about what providers are in York and scope this out.

**Actions**

VP report on OOA placements September Board agenda	VP
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**8. Soft Intelligence Mapping**

A report came to the Board detailing how this intelligence is currently used and it identified some gaps in the current arrangement and made recommendations for future actions. The Board were asked to approve the recommendations:

1. Establish a regular arrangement with partners to share and act on soft intelligence
2. Establish a partnership approach with Healthwatch to understand and act on any concerns raised by the public.

**Action**

Develop further systems and structures Community Safety, Police and Healthwatch	MM/AH

**9. WDU training update**

The quarterly report highlighted the following :

- The revised training offer which is in line with the Care Act and Making Safeguarding Personal
- Production of operational guidance
- Person centred enquiries

- Briefing for providers on 14 June on different approaches to training
- MCA – train the trainer, ongoing support network for this
- Measuring the impact of training – piloting the new toolkit internally before rolling out more widely

## **Strategic Items**

### **10. Outcomes from Development Days**

Short report on outcomes from the Development Days along with agreed actions arising.

Thank Board members for their participation and proactive approach.

### **11. Updated Management Plan for 2016/17**

Revised and updated management plan was agreed. Update to come to September Board on actions from sub groups reporting

#### **Actions:**

Update to Sept Board on actions arising from sub groups	MM
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### **12. Safeguarding Adults data collection**

The report highlights how similar we are to other local authorities and the national picture. There had been some local collection around MCA and advocacy where there are potentially some issues we need to understand, further work would take place. There is a need to capture activity and intelligence further along the process.

Ethnicity; there are so few numbers it is difficult to interpret the data – work is in progress to try and resolve this.

Outcomes from the report stated that in 3% of cases the risk remained, Board raised concern that 3% feels unnaturally low – how was the risk reduced and what strategic risk should the Board be concerned about.

There were small numbers of modern slavery and questioned whether this was about how we collected the data – this could be a big risk to the Board.

Board discussed what issues from Quality & Performance sub group do we want to come back to the Board around what we don't know and what are the gaps. Q & P questionnaire had been produced which would go to all partner agencies quarterly to enable better data information across all areas to inform the quarterly data collection report for the Board.

**Actions:**

Update on Mosaic for December Board	MM

**13. Update on Bootham Park**

Lessons learned review took place 6 weeks ago. Closure of the hospital confirmed and new venue being sought. Discussion took place around the closure and the findings from the Judicial Review.

**14. Draft Annual Report**

Board members to Email any further comments to Mel for Annual Report

**Actions:**

Any additional comments for Annual Report	ALL

**15. Draft Communications Strategy & Media Protocol**

Discussed the draft reports which were approved with one minor change in the resources section.

**For information (and discussion by exception)**

**16. Training & Development sub-group**

Notes from the group were circulated for information. It was agreed that a Highlight report covering all sub groups would come to the Board for information in the future.

**Actions:**

Highlight report to be prepared for September Board	CYC
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**17. Lessons Learned Sub-Group**

Notes from the sub-group were circulated for information. It was agreed that a Highlight report covering all sub groups would come to the Board for information in the future.

**Actions:**

Highlight report to be prepared for September Board	CYC
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**18. Quality & Performance sub-group**

Notes from the group were circulated for information. It was agreed that a Highlight report covering all sub groups would come to the Board for information in the future.

**Actions:**

Highlight report to be prepared for September Board	CYC
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**19. Board updates**

PREVENT and WRAP is covered briefly in the Safeguarding training. Local guidance had been written by Safer York Partnership (SYP), this will be rolled out in the near future. Any concerns around radicalisation should be brought to the safeguarding team who would then route through to the appropriate agency.

**Any Other Business**

20. Southern Health report - already circulated for information

21. Task & Finish Group on self Neglect  
Recognising – more cohesive

22. (if time Horizon scanning by Board Members)  
There was no time for this item

23. Review of meeting

What Went Well		Even Better If	
Balance of challenge around safeguarding	✓✓		

story			
Safeguarding story	✓✓		
Make sure we dont lose sight of the customer	✓✓✓✓		
8 delegates from Board attended the MSP event in Bradford	✓		

There being no further business the meeting closed at 12 noon.

#### **Dates of future meetings at 9.15am – 12 noon**

- **Friday 2 September 2016 – Severus Room**
- **Friday 2 December 2016 – Severus Room**
- **Friday 3 March 2017 – Severus Room**
- **Friday 2 June 2017 -**
- **Friday 1 September 2017**
- **Friday 1 December 2017**

All the above meetings will take place at West Offices, Station Rise, York YO1 6GA.