



CITY OF YORK SAFEGUARDING ADULTS BOARD

**Meeting held on 2 June 2017, from 9.15 am – 12.00pm
Craven Room, West Offices, York YO1 6GA**

Present:

Karen Agar (KAg)	Tees Esk & Wear Valley FT
Kyra Ayre (KAy)	Head of Service Safeguarding, MH & DoLS
Kim Bevan	The Retreat
Michelle Carrington	Chief Nurse, Vale of York CCG
Sue Collins	York CVS
Sian Balsom	Healthwatch York
Nicola Cowley	York Teaching Hospitals NHS FT
Stacey-Lee Curtis	York House
Anita Dobson	Public Health, City of York Council
Martin Farran	Director Adult Social Care, CYC
David Heywood	Stockton Hall
Kevin McAleese CBE	Independent Chair
Michael Melvin	City of York Council
Christine Pearson	Vale of York CCG
Judith Wild	NHS England
Keren Wilson	Independent Care Group

In attendance:

Melanie Hopewell	City of York Council (minutes)
Liz Hancock	Fulford Care Home (Safeguarding story)
Tanya Stokes	CQC (Observer)

Apologies:

Sarah Armstrong	Chief Executive, York CVS
John Pattinson	NHS England
Sharon Stoltz	Director Public Health
Lisa Winward	Assistant Chief Constable, NYP
Beverley Geary	Chief Nurse, York Teaching Hospitals NHS FT
DS Nigel Costello	North Yorkshire Police
Cllr Carol Runciman	Portfolio Holder

1. Introductions and Apologies for Absence

The Chair welcomed Kim Bevan and Stacey-Lee Curtis to the Board as new members and also Liz Hancock (Fulford Residential Home), Tanya Stokes (CQC), Judith Wilde (for NHS England) and Sue Collins (for CVS) for their attendance.

The apologies for the meeting were noted.

2. Minutes of the Last Board – 3 March 2017 : for agreement

The minutes of 3 March 2017 were confirmed as an accurate record of the meeting.

3. Matters arising

a. The Board were asked to agree a £10k contribution to support the suicide prevention training (ASIST). **Agreed**

b. Update on TEWV safeguarding story

An update was received from KAy – the perpetrator was arrested and subsequently bailed on condition she would not visit or contact the victim or the victim’s mother. Currently still on bail.

c. Update on IMCA advocacy support

KAy advised that CYC do have similar arrangements in York and that the contractual arrangements were in line with North Yorkshire.

d. MC updated on suicide reporting and advised joining up was better with a CCG member of suicide group. The Board were reassured that there is a direct link between Public Health & the CCG

Action

Board supported £10k contribution to suicide-related training in Public Health	All
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4. Conflicts of interest in connection with any item on the agenda

No conflicts of interest were identified.

Standing Items

5. A safeguarding story

Liz Hancock of Fulford residential home was invited to give the safeguarding story. She gave a brief overview of the challenges of running a care home and the pressures that arise from providing good care and also balancing the books. The home currently has 28 residents with 39 staff.

She felt that managers and owners of care homes should be able to raise concerns freely in a culture of sharing not blame and they want to promote care homes and encourage managers to be brave and open so that we can do prevention work to stop harm occurring.

How do we have power to stop harm from happening? We evidence the outcomes through working together with other agencies. Keep residents safe from harm by investing in prevention before an alert. Reporting systems are not always joined up. Opportunities to share, investment in care homes and a huge amount of prevention work going on in care homes. A meeting is taking place on Monday with a CCG senior policy lead to map care homes and look at a joint offer.

What works well and does not: Liz listed three broader issues:

- Concern that there is a significant reduction of NHS placements because of recruitment and retention of qualified nurses. This is a real issue in York; last year the Acute Trust spent £25m on agency staff.
- York is the only place where there is no inreach support to care/residential homes
- There is significant need for places and this is increasing, query how we access CHC – how are we able to make the process as smooth as possible? York is the highest payer in Yorkshire and Humber – national issue of funding for care. MF to circulate information to MH for the Board on York figures.

At the Partnerships in care meeting all felt able to share views with others. Currently working with NHS England on a rolling programme for training. Need access to experts and also need to get away from admitting to Hospital Emergency Departments after hours. Liz advised the Board that in 2002 they had 8 self-funding residents out of 28, in 2017 they have 20.

The Chair thanked Liz for a thought provoking and interesting presentation.

Actions:

Michelle Carrington CCG would provide the story for the Sept Board	MC
Martin Farran to circulate information to SAB on current payment level for care home and residential home fees and numbers of individuals receiving this	MF

6. Chair's Report

The Chair's report included:

1. Contacts since the last Board meeting
2. Draft Annual report had been sent out to Board members for comments and approval.
3. Mental Health representation at the Board – pleased to advise that York House now have a representative on the Board
4. Clifton House position – this was a sudden closure and we have been advised that they are not planning to reopen the facility (male ward) which means that 22% of capacity has gone. MF raised issue about lack of communication. DH had had positive discussions with Clifton House by the group he chairs.
5. SARC position – advice from NYP is that this will reopen on 31 July.
6. Financial position: The Board formally approved the budget. MF said given that safeguarding is of paramount importance we need to make it clear that funding for the Board in the next financial year will be available despite pressures. The Chair said that he was confident that funding from the CCG will be available in 2018/19.

The Board were asked to note the report and comments

Action

The Board agreed the content of the 2016/17 Annual Report	ALL
The Board agreed the 2017/18 Budget	ALL

7. WDU Training Update

We continue to have a good offer and uptake. MCA train the trainer support is there for this offer.

Embryonic plan around impact assessments – likely to do some support training with managers to help embed learning.

New training offer around MCA/DoLS available from May 2017.

The following training will be offered to social work teams within CYC and will potentially be available to partners at a charge:

- Safeguarding – receiving and responding to safeguarding concerns
- Safeguarding – managing the safeguarding process
- Self neglect
- Child sexual exploitation
- Self harm
- Modern slavery
- Human trafficking

8. Quality Assurance Framework update

MM advised that there was still some work to be done – Terry Rudden has been asked to produce some guidance to assist this.

MM gave a verbal update on the progress towards an assurance framework

Actions

MM to ask TR to expedite guidance	MM
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9. Lessons Learned update

The Chair explained that Bernice’s case was one of two outlined in the 2016/17 Annual Report. A workshop was held in November 2016 to explore the themes that had emerged from the chronologies. The staff involved in compiling the chronologies and some of the staff involved in Bernice’s care attended.

The Board were asked to support a future learning event - KA/CP to develop this. The Board agreed a financial contribution to support this.

Attendees at the workshop fed back that the workshop used a very supportive model and that the process had brought out positive actions, with thanks to Kyra/Karen/Christine.

Actions

The Board agreed the recommendations as detailed in the report. This was agreed	All
The Board agreed financial support for a future learning event	KA/CP

Strategic Items

10. Progress on Management Plan 2016/17

The quarterly report highlighted the following :

- Any queries on progress to date? There were none
- Draft policy would be uploaded onto website this afternoon with a link to the online survey safeguarding@york
- Bring back to Board by end of year – guidance will be updated to reflect the changes.

11. Draft SAB Annual Report 2016/17

The Board were asked to approve the report following an amendment which removed identifiable information from York House.

Action

The Board approved the draft report	All
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12. Safeguarding Adults data including MSP

This was a changed appearance from a report to a new style of infographics. This showed an increase in referrals from last year which was felt to be positive in that more people were recognising and reporting safeguarding concerns.

SC – love the way information is presented. Felt that over 85yrs old statistics should also be included.

MSP outcomes – advised that either an advocate or a family member will be asked if the person has no capacity.

Action

MM to ask business intelligence to include over 85 stats in the next summary	MM
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13. Out of Area Placements update

This was an action outstanding from December 2016 Board meeting where some assurance was sought around people who self-fund in York and may not connect with local authority services. This will always present a significant challenge but the following are in place:

- Meet regularly with CQC.
- Raise aspirations “what good looks like”. Produce guidance to support individuals to challenge poor care
- Dedicated CHC team - all admin/finance/contracting are still shared and working in the same system (update from MC in Sept on CHC)
- Consistent messages through primary care

Specialist commissioning – less sighted on Clifton type situation – so where we are not sighted we still need some better way to be assured around patients in independent hospitals – don’t have commissioning relationship because of complex funding arrangements. Always be a challenge never going to be completely assured. Assurance as much as we can have it.

Actions:

Board noted the update	ALL
MC to bring update on CHC team to the Board for September meeting	MC

14. Risk Register

MM advised the Board that we are all in a high risk business so the register is never likely to be a sea of green. We have made progress and added some mitigations and this is an ongoing live document. Overall we are mitigating the risks. DoLS – there is still quite a bit of work to do there and will update on this at next Board. This will always be a work in progress and we will continue to circulate.

Rise in demand – ageing population (demographics) net importer of older people and this is accelerating. Accept the register in present form.

Actions:

Add self funders as a risk	MM
Split risk 4 into two separate risks	MM

15. Peer review outcomes update (verbal)

Peer review for CYC had been completed.

NYP self assessment still to take place – KMc to follow up with NYP

Actions:

KMc to follow up with NYP on self assessment	KMc
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For information (and discussion by exception)

16. Highlight report on Board sub-groups

The Board noted the report.

Audit tool is in place and partner agencies will be jointly auditing cases.

Self neglect - there is some really good work going on and will bring policy & procedure back to Board once complete

17. Crisis care concordat strategy board minutes

The minutes were included in the pack for information. There is good work going on with the Section 136 (safe places scheme). KMc will be visiting the relocated York 136 suite this afternoon.

18. Website usage

First summary report through website and will continue to have this at each Board. Board members believed that the figures were encouraging.

Any Other Business

Horizon scanning:

- Integrated working – joint strategy MH had gone out to consultation but was currently in purdah prior to election
- Plan to do similar approach for LD
- Safer York partnership – community safety strategy to be launched shortly
- Protocol – childrens, adults, Safer York, HWB – are we all doing the same
- MH & LD partnership board to split – CVS taking forward the LD element.
- Lack of annual health checks focus on this at end of month
- ICG – growth in LD providers joining
- KW advised the Board of a new type of home care which was functioning well in London and Glasgow and which used the UBER model of business. Smartphone supplied and then the app matches person to client then inform relative that they are coming then record on phone to say what they have done – visits are not less than an hour. All staff are self employed (brokerage system). KW to share information she has gathered with CQC.
- SC – advised that using agency to recruit staff, it had come to her attention that they were not compliant in several areas and shared this information with others who were using the agency - CQC advised that they were not regulated and advice is not to use agencies that are not regulated. SC to share her information and findings with CQC.
- KAy recently attended an IICSA conference event which raised awareness and engagement. Presentation which was very moving. Truth project – want all of us to publicise this. Safeguarding week – 9 Oct .Some concern that ideas were not fully developed and could we tie IICSA into safeguarding week? Volunteers required from partner agencies to provide someone to support the week. KAy will circulate pattern of week and what support might be required.
- KMc advised the Board that his cancer has spread and that following discussions with Mary Weastell (Chief Executive CYC) and Martin Farran (Director), he would remain as Chair for as long as he can function. He also agreed to circulate to Board members details of the film A Time to Live which interviewed him and also a longer version held by the Open University.

Actions

Kay will circulate to Board members details of the Safeguarding Week planned for October 9 th 2017 and what support from Board members would be helpful.	KAy
KM would provide details of the film which had been on BBC2 and the longer version held by the Open University	MH

19. Review of meeting

What Went Well		Even Better If	
Inclusiveness/range of agenda	✓	Better acoustics or louder voices	✓
Presentation of papers	✓✓	Better if police attendance	✓✓
Hearing experiences of other organisations	✓	Focus on individual & keep MSP at centre	✓
Like the infographics, lessons learned, safeguarding story	✓✓✓	Safeguarding week – clearer grip as a Board	✓
Well time managed informative, networking opportunity	✓	KMc here next year	✓✓✓✓ ✓✓✓✓
Chairing fantastic, horizon scanning useful	✓✓✓✓ ✓✓✓	North Yorkshire Police had attended	✓✓✓
Inclusive membership, willingness to speak, learning culture, openness	✓✓✓✓		
Learning culture – held interest	✓		

There being no further business the meeting closed at 12 noon.

Dates of future meetings at 9.15am – 12 noon

- Friday September 2017 – Auden Room
- Friday 1 December 2017 – Auden Room

All the above meetings will take place at West Offices, Station Rise, York YO1 6GA.